

**Butler County Board of Elections**  
**Board Meeting Minutes**  
**March 2, 2023**

The Butler County Board of Elections met on Thursday, March 2, 2023, at 9:00 a.m. for a special meeting. Roll call was taken and present were Member mariann penska, Member Todd Hall, Member Chris Wunnenberg, Director Nicole Unzicker, Deputy Director Eric Corbin, Early Voting Administrator Stephanie Webb, Ross Local School District Treasurer Jenni Logan, and Poll Worker Administrator/Executive Assistant Melissa Trotta.

Member penska stated the purpose of this meeting is for the reorganization of the Board pursuant to 2022-48 and Ohio Revised Code 3501.09. Member Hall moved to select mariann penska as temporary chairperson, seconded by Member Wunnenberg. Roll call:

Chairman penska	yea
Member Cloud	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Member penska stated the next order of business is to appoint a Director of the Butler County Board of Elections. Member Hall moved to appoint Nicole Unzicker as Director; seconded by Member Wunnenberg. Roll call:

Chairman penska	yea
Member Cloud	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Member penska stated the next order of business is to appoint a Deputy Director of the Butler County Board of Elections. Chairman penska moved to appoint Eric Corbin as Deputy Director; seconded by Member Hall. Roll call:

Chairman penska	yea
Member Cloud	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Chairman penska stated the next order of business is to appoint a Chairperson. Chairman penska moved to appoint Frank Cloud as Chairperson; seconded by Member Hall. Roll call:

Chairman penska	yea
Member Cloud	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Member penska presented Document 1, Sufficient Ballot Issues for the May 2, 2023, Special Election. Member Wunnenberg moved to Certify the Sufficient Ballot Issues for the May 2, 2023, Special Election as listed on Document 1; Member penska asked if there were any questions or comments. Member Hall stated Local Options Costco Wholesale (Liberty 24), Oxford Shell (Oxford 4) questions one and two are pending County Prosecutor's approval. Director Unzicker said the ballot language was approved by the County Prosecutor right before the board meeting; seconded by Member Hall. Roll Call:

Chairman Cloud	absent
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Ballot Issues

All other statutory requirements have been satisfied. Approval is contingent on conditions listed respectively below being met where noted.

Certified *MJ B J JB*  
Admin. Sign & Date

**Edgewood CSD (Additional) – Current expenses – 1% Income tax / CPT**

- Approved by County Prosecutor on February 17, 2023.
- Approved by the Ohio Secretary of State on February 10, 2023.

**City of Middletown – Electric aggregation**

- Approved by County Prosecutor on March 1, 2023.
- Approved by the Ohio Secretary of State on February 10, 2023.

**City of Middletown – Natural gas aggregation**

- Approved by County Prosecutor on March 1, 2023.
- Approved by the Ohio Secretary of State on February 10, 2023.

**Local Option – Costco Wholesale (Liberty24)**

- Pending final approval by County Prosecutor's Office.
- Approved by the Ohio Secretary of State on January 26, 2023.

**Local Option – Oxford Shell (Oxford4) Question #1**

- Pending final approval by County Prosecutor's Office.
- Approved by the Ohio Secretary of State on February 10, 2023.

**Local Option – Oxford Shell (Oxford4) Question #2**

- Pending final approval by County Prosecutor's Office.
- Approved by the Ohio Secretary of State on February 10, 2023.

Member penska presented Document 2, Candidates to be Certified to the November 7, 2023, General Election. Member Hall moved to certify the candidates as listed on Document 2; seconded by Member penska. Roll Call:

Chairman Cloud	absent
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

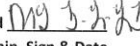
All in favor; motion carried.

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Candidates

The following candidates have met the statutory requirements.

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Certified   
Admin. Sign & Date

**Milford Township Fiscal Officer**

- Mollie L. Hansel

**Reily Township Trustee**

- C. Nicholas Schwab

**Hamilton City School District Member of Board of Education**

- Joseph L. Copas


Director Unzicker submitted Document 3, Issues in Question for the May 2, 2023, Special Election for review. Director Unzicker stated that the Ross Local Schools district filed a ballot issue to appear on the May 2, 2023, Special Election ballot and that the filing has deficiencies. Director Unzicker stated the Ohio Secretary of State approved the ballot language on February 10, 2023, and the County Prosecutor approved the ballot language on March 1, 2023. However, the Prosecutor's office questioned a missing signature on the certificate of resolution. Director Unzicker stated that Jenni Logan, Treasurer of Ross Local School district, filed an affidavit informing the Board of the signature omission on the certificate of resolution. Member Hall asked to see the notarized affidavit. Member Hall stated the notary did not date the affidavit. Member Hall asked Ms. Logan if she could contact the Notary Public. Ms. Logan called Lori Licata, the Notary Public, for the board members to speak with her. Member Hall asked Ms. Licata to confirm she is a Notary Public for the State of Ohio, what her commission ending date is, the contents of the affidavit she notarized, and who signed the affidavit. Ms. Licata stated she was a Notary Public for the State of Ohio, and her commission expires on September 5, 2025. She said she notarized a letter for Jenni Logan for the Ross Local School District tax levy at approximately 12:30 p.m. at the Ross Local Schools administration building. Member Hall moved to certify Ross Local Schools ballot issue as listed on Document 2; seconded by Member penska. Roll Call:

Chairman Cloud	absent
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Ballot Issue

The following proposed ballot issue has the following identified deficiencies which may prevent it from being certified for the ballot.

  
Admin. Sign & Date

**Ross LSD (Additional) – Avoid deficit – 9.44 mills / 5 years**

- Ballot language approved by the Ohio Secretary of State on February 10, 2023.
- Ballot language approved by County Prosecutor on March 1, 2023.
- The resolution to proceed has an unexecuted certification by the school treasurer that the submitted resolution is taken and copied from the record of proceedings of a public meeting of the Board of Education held on January 19, 2023, and that a true and accurate of both resolutions and Auditor's Certificate were being filed with the Board of Elections.
- Ross LSD has since filed an Affidavit from Jenni Logan, Treasurer of the Ross LSD, regarding the submission and the omission of the signature on the Certification statement.

Certified

Not Certified

With no further business, Member penska moved to adjourn the meeting; seconded by Member Hall. Roll call:

Chairman Cloud	absent
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 9:18 a.m.

Absent

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Frank Cloud, Chairman

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Nicole Unzicker, Director

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Todd Hall, Member

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Chris Wunnenberg III, Member

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mariann penska, Member